

Policy Number: 5-201	Policy Name: Arizona Students' Association
Policy Revision Dates: 12/97, 12/85, 3/84	Page 1

B. STUDENT AFFAIRS

5-201 Arizona Students' Association

A. General Principles

The relationship between the Arizona Students' Association (hereinafter called ASA) to the Arizona Board of Regents shall be guided by two basic principles: (1) autonomy of operations and financing is essential to ASA's long-term existence, and (2) accountability for providing services and undertaking activities can only be achieved through legal and administrative separation from the three universities.

B. Legal Status

ASA has established itself as a legal entity under the laws of the State of Arizona through incorporation as a non-profit private corporation. The Board of Directors of the Corporation shall be composed of students from each of the universities, as prescribed by the bylaws of ASA.

C. General Purposes

ASA will educate students, serve as a collective voice to promote excellence in education, and guarantee students access to the highest quality education as nearly free as possible.

D. Financing

As agreed to by referenda, ASA shall be self-financed by a one dollar (\$1) per student per semester fee which is refundable upon written request to ASA. This fee is to be delineated on university billing, collected by the universities, and distributed, as soon as practicable, to ASA based on the gross count of students on the twenty-first day of classes each semester.

Policy Number: 5-202	Policy Name: Associated Students
Policy Revision Dates: 12/85	Page 1

5-202 Associated Students

- A. The constitutions of the student bodies of the institutions shall not be submitted to the Board for approval, but the Board may, at the request of the president of an institution, direct the president of the institution to appoint a committee to review the constitution and determine whether revisions are necessary or desirable. The results of the review may be submitted to the Board, if the president and committee so decide, for such action as the Board may deem appropriate.
- B. Associated student bodies of the institutions shall not devote their funds to outside business activities. An associated student body shall not be organized as a corporation nor become a legal entity separate from the university.
- C. The Board has veto power over any activity of the associated student body of each institution and such power may be exercised on behalf of the Board by the administration of the institution consistent with state law and Regents' policies.

Policy Number: 5-203	Policy Name: Funds for Associated Students
Policy Revision Dates: 12/85	Page 1

5-203 Funds for Associated Students

- A. All public funds and funds owned by or under the control of the Board, whether derived from legislative appropriations, student fees or other sources, as have been or may hereafter be transferred under authority of the Board to the account of Associated Students or any other student organization at any institution shall, except as provided in this section, be budgeted and expended by such organization pursuant to applicable provisions of its own constitution and bylaws.
- B. The budget of Associated Students shall not be effective until approved by the president of the institution who may, prior to giving approval, add to or delete from the list of budgeted items and may increase or diminish any budgeted amount.
- C. Expenditures may be made for any item in the approved budget to the amount provided therein, payment to be made by or for such organization in the manner provided by law, at its discretion or that of the president of the institution.

Policy Number: 5-204	Policy Name: Recruitment of Women and Minority Students
Policy Revision Dates:	Page 1

5-204 Recruitment of Women and Minority Students

The Arizona Board of Regents is committed to the goal of increasing enrollment levels and graduation rates for minority and women students in its universities. Each university shall place special emphasis on enrolling, retaining and graduating undergraduate and graduate students whose representation in the student body is less than their representation in the state's total population. Each university shall present to the Board an annual report on present activities, future plans and changes in the enrollment and graduation of women and minority students. This report shall be submitted to the Board concurrent with the affirmative action personnel program report.

Policy Number: 5-204-1	Policy Name: Early Outreach to Other Educational Systems and Ethnic Minority Communities
Policy Revision Dates: 7/90	Page 1

5-204-1 Early Outreach to Other Educational Systems and Ethnic Minority Communities

- A. The Board of Regents is committed to encouraging and supporting university initiatives to develop linkages with minority communities for the purpose of increasing the awareness of children in Grades K-12 and their parents about the importance of higher education, about opportunities for higher education in Arizona, and about the importance of academic preparation for higher education.
- B. Each university should maintain a presence within minority communities to build trust and credibility between minority and university communities and to enhance understanding of the challenges that confront minorities who seek a higher education. The presence should include linkages with community-based organizations including voluntary organizations, religiously affiliated organizations, and tribal governments.
- C. Early outreach initiatives should build upon the strengths inherent in cultural and linguistic diversity.
- D. Early outreach programs should include opportunities for university student participation from various disciplines, especially students from teacher education, sciences, mathematics and social sciences.
- E. Each university should assign high priority to the formation and refinement of linkages with K-12 schools and community colleges designed to enhance academic performance of minority students and to raise awareness about accessibility of higher education.

Policy Number: 5-205	Policy Name: Religious Centers
Policy Revision Dates:	Page 1

5-205 Religious Centers

The Board encourages and fosters religious centers in the vicinity of the campus of each institution, and will collaborate with any religious organization in its endeavor to secure suitable sites outside but near the campus boundaries. The physical properties of religious centers shall not be located within the geographical boundaries of the campuses of the institutions, including the proposed campus expansions as adopted by the Board. Religious groups will not be required to relinquish to the institutions physical facilities established outside the established boundaries in the event of future expansion of the campus of an institution.

Policy Number: 5-206	Policy Name: Student Health Services
Policy Revision Dates: 12/85	Page 1

5-206 Student Health Services

- A. Each university must develop campus health programs designed to help students avoid interruption of the educational process and to prevent conditions which will keep students from taking full advantage of their educational opportunities. Initial medical care, women's health care, mental health service, prompt, efficient and appropriate referral service, and health education are examples of the services which match the major needs of the campus age group. A balanced program stressing both treatment and prevention through education best serves students' needs.
- B. Campus health programs must provide:
1. Treatment which includes ease of reception and acceptance of student patients; expedient and accurate diagnosis; and prompt, effective and humane personal health care.
 2. Education programs which include a full explanation of care given and an emphasis on preventing health problems and on promoting healthful lifetime habits.
- C. Student health programs emphasize a broad range of relevant initial care rather than offering more complex medical treatment or total health care. Increased gynecological services, beyond routine health examinations and initial medical care, may be provided at the centers if fully supported by appropriate user fees.
- University physicians may prescribe medication based upon the medical needs of their patients. Appropriate medical authorities at each university campus health service shall develop the formulary of their pharmacies.
- D. The Board of Regents supports the maintenance in student health services of the statutorily and socially established policy of confidentiality between all health service personnel and patients.
- E. The professional quality of medical services must be equal to the standards of the Accreditation Association for Ambulatory Health Care, Inc., consistent with the recommended Standards and Practices for a College Health Program developed by the American College Health Association.

Policy Number: 5-206	Policy Name: Student Health Services
Policy Revision Dates: 12/85	Page 2

- F. Each student health center should be accredited by an appropriate accrediting agency.

Policy Number: 5-207	Policy Name: Student Health Insurance
Policy Revision Dates: 3/03, 9/86	Page 1

5-207 Student Health Insurance

- A. The universities, through a memorandum of understanding, will operate a student health insurance committee. This committee, subject to the oversight of the Council of Presidents, will request and approve proposals from one or more insurance carriers for the right to offer a student health insurance program to students and their dependents through the registration procedures of each university. One carrier will be selected for all three universities. The committee may select a health insurance consultant to work with the student health insurance committee in the planning, management, marketing, bidding and annual negotiations involved with the administration of the student health insurance plan.

Policy Number: 5-208	Policy Name: Residence Life Regulations and Contracts
Policy Revision Dates: 12/85	Page 1

5-208 Residence Life Regulations and Contracts

- A. Residence life regulations and contracts are the responsibility of each university. Appropriate legal advisors and administrative officers of the university shall review the documents before they become effective.
- B. The Board leaves to the administration of the universities the formulating and enforcing of rules and regulations for occupancy of their family housing facilities.
- C. Each university shall make provisions to maintain an atmosphere within the residence halls conducive to productive study and personal privacy. Rules or regulations of each university shall provide opportunity for faculty, staff, and students enrolled at that university to obtain permission for access to residence halls in order to provide information of general interest to the occupants.

Persons seeking such access may be required to make advanced written request, consult with appropriate residence hall student government organizations, present university identification cards, to advise the person in charge of the desk, to be accompanied by a staff member and to observe posted hours for such activities. Abuse of the occupants' desire for privacy or violation of regulations shall be grounds for revocation of an individual's permit to enter the residence halls. This policy shall not affect regular visitation hours or escort policies currently in effect. No solicitations for sales, commercial purposes, or for financial contributions for individual or personal gain shall be permitted by this policy.

Policy Number: 5-209	Policy Name: Athletic Policies
Policy Revision Dates: 5/94, 9/88, 4/87, 5/86	Page 1

5-209 Athletic Policies

A. Purpose

The purpose of the program of intercollegiate athletics is to provide the following important educational experiences to both men and women:

1. To train in legitimate methods of good sportsmanship, competition, and the will to win.
2. To aid in character development, which includes cooperation and teamwork, leadership qualities, group loyalty, and clean living.
3. To contribute to the development of institutional morale, loyalty, and school spirit.
4. To supply wholesome recreational activity for the participants and other students.
5. To enhance the skill and physical fitness levels of the participants.
6. To serve as a laboratory for the professional courses of those interested in physical education instruction and coaching as a career or in lifetime participation in athletic activities.
7. To provide an additional means through which the public at large and the institutional alumni will identify themselves with the universities for mutually beneficial purposes and for continuing support of the institutions.

B. Authority

Jurisdiction and control over the universities of the State of Arizona are vested by law in the Arizona Board of Regents. These athletic policies are promulgated by the Board in the exercise of such powers, which the Board cannot surrender. Nevertheless, the Board fully recognizes the desirability of promoting and sustaining viable, uniform, and constructive programs of intercollegiate athletics and, therefore, consents that the institutions remain members of the national and conference athletic associations to which they respectively belong, that they may hereafter join such other

Policy Number: 5-209	Policy Name: Athletic Policies
Policy Revision Dates: 5/94, 9/88, 4/87, 5/86	Page 2

and different athletic associations as this Board may approve, and that they abide by the rules and regulations of such associations, always providing, however, (1) that this Board retains plenary jurisdiction over the universities' athletic functions and may hereafter exercise continuing rule-making and amendatory powers, and (2) that in the event of conflict between any, all, or any combination of the policies or regulations of such associations and those of this Board, the latter shall prevail. The provisions of this section are continuing and pervasive; they need not be reiterated.

C. Admission and Retention

1. Standards for admission to and retention in student status apply equally and without variation to all persons alike, whether athlete or non-athlete, and shall be supervised, administered, and uniformly applied by the respective registrars and/or directors of admissions.
2. All individuals who participate in intercollegiate athletics shall be eligible to receive any assistance necessary to achieve satisfactory academic performance and to progress toward graduation at a satisfactory rate.
3. University-wide programs for minority and other disadvantaged students shall be coordinated with special programs to assist minority group student athletes.
4. Tutorial programs for student athletes shall be provided by the universities and graduation rates of student athletes shall be continually monitored by the universities.
5. The committee of the Board of Regents responsible for intercollegiate athletics shall monitor the academic progress of student athletes in football and men's basketball and, if necessary, other sports. The monitoring will be conducted as follows: each university president or president's designee shall submit to the Executive Director of the Board on or before September 15 of each year a copy of all reports the university intercollegiate athletics committee regarding the academic progress of student athletes. The Executive Director may request additional information from the presidents as needed. The Executive Director will submit a

Policy Number: 5-209	Policy Name: Athletic Policies
Policy Revision Dates: 5/94, 9/88, 4/87, 5/86	Page 3

summary of the university reports to the members of the Board and will advise the Chair of the Board's oversight committee regarding any Board actions needed.

D. Eligibility for Participation in Intercollegiate Athletics

1. The faculty athletic representative(s) at each institution shall determine that each student who participates in an intercollegiate athletic event is eligible to participate under the applicable rules and policies of the Board of Regents, the institution, the conference(s) to which it belongs, and any other organization officially recognized by the institution. The head coaches of the respective athletic teams, the director(s) of athletics, and the registrar shall fully and freely cooperate with the faculty athletic representative(s) and shall immediately communicate any and all information which might tend to affect the eligibility to participate of any student athlete.
2. The principle and practice of amateurism in intercollegiate athletics shall be strictly upheld and applied. Each institution is required to ascertain that every student athlete is in amateur status before entering upon any phase of the intercollegiate athletic program at the institution and to assure that such status continues throughout the entire period of participation in that program at the institution. Conference and national association techniques for ascertaining and assuring amateur status may be employed in effectuating the purposes of this subsection.
3. A student who makes or has made false statements, written or oral, or who engages or has engaged in false or deceptive actions or practices in order to gain admission to an institution, to remain there in student athlete status, or to secure or preserve eligibility for participation in or derivation of benefits from the intercollegiate athletic program shall not be permitted to enter such program, or, if already participating therein, may be suspended therefrom pending prompt and fair investigation and ascertainment of the relevant facts. Upon such ascertainment, restoration to such status may be made, exclusion from further participation may be ordered and carried out, or reasonable conditions may be imposed upon continued participation, as the facts of the situation may warrant. The student athlete is subject to the same procedures and

Policy Number: 5-209	Policy Name: Athletic Policies
Policy Revision Dates: 5/94, 9/88, 4/87, 5/86	Page 4

penalties as may apply to any student who misrepresents or falsifies status or circumstances either to procure admission to an institution, to continue therein, or to procure a benefit therefrom.

4. To be eligible for competition in intercollegiate athletics, a student must be making satisfactory academic progress and be enrolled in an academic program leading to a degree or other approved curriculum. Standards that apply to student athletes must be no lower than standards that apply to other students in evaluating satisfactory academic progress. No special consideration shall be given student-athletes in determining whether or not their scholarship records warrant continuation in the institution.
5. Minimum Cumulative Grade Point Averages
 - a. Student athletes are required to fulfill all minimum grade point average requirements in accordance with applicable NCAA policies.
 - b. In addition to the applicable NCAA requirements referenced above, all student athletes must have a cumulative grade point average for all credit hours earned at the university of at least 2.0 if: (a) they have at least 96 hours earned or accepted in transfer to the university; or (b) they are entering their final seasons of competitive eligibility. This GPA requirement is to be met on a semester by semester basis, once it is first applied.
 - c. Eligibility in accordance with the applicable NCAA requirements shall be determined on a semester by semester basis once these requirements are first applied.
 - d. The requirements of this section are applicable to all transfer students at the completion of their first semester of enrollment.
 - e. Each university shall adopt an internal policy to ensure that student athletes are provided appropriate notice of all applicable grade point average requirements.

Policy Number: 5-209	Policy Name: Athletic Policies
Policy Revision Dates: 5/94, 9/88, 4/87, 5/86	Page 5

- f. The Board's prior grade point average requirements shall continue to apply to all student athletes at the university until they become subject to the NCAA requirements.

E. Financial Administration

1. Under the general policies and directives of the Arizona Board of Regents, the presidents of the three institutions are responsible for the administration of the athletic funds of their respective institutions.
2. The financial control of the programs of intercollegiate athletics shall be similar to the control of the other activities of the universities. The regular business authorities of the institution shall supervise collection of revenues, purchase of athletic supplies, and the budgetary procedure of the athletic program. All collections and expenditures for the support of the athletic program must clear through and be accounted for through the business offices of the universities, and all accounts for athletics are to be included in the annual audits.
3. Apart from revenues derived from permitted usage of institutional facilities, proceeds from athletic events may not be shared with or divided between any interests other than those (1) of the participating organizations, or (2) of conferences or conference members in accord with prevalent conference regulations approved by this Board.
4. No athletic department staff member is to receive a salary supplement in cash from an outside organization or source for services to the institution concerned. Athletic department staff members shall have the same rights and privileges with respect to outside work, professional or otherwise, as are accorded other members of the institution's staff and faculty. However, it is recognized that the public's interest in athletic programs provides athletic staff members with opportunities not generally available to other university employees. Athletic staff members must therefore take special care not to imply or give the impression of university endorsement of policies, opinions, programs, or commercial products or services.

Policy Number: 5-209	Policy Name: Athletic Policies
Policy Revision Dates: 5/94, 9/88, 4/87, 5/86	Page 6

5. All contracts and agreements between a university and any athletic booster group that is not under the direct control and jurisdiction of the university itself must be approved by the Board of Regents. The contract or agreement may provide that annual external audits be required and that copies of these audits be provided to the university administration and the Board of Regents.
6. Any contract or agreement in which a university makes available to an outside group a quantity of 500 or more tickets for an individual game or on a season basis for resale by the group must be approved by the Board of Regents prior to delivery of the tickets to the booster group.
7. The university administrations should remain constantly vigilant in all matters relating to improper collections and/or expenditures of funds in violation of the policies of this Board, the Rules of the National Collegiate Athletic Association, and applicable conference regulations.

F. Enforcement of Athletic Policies

At each institution, the enforcement of the Board of Regents' athletic policies is the responsibility of the president of that institution. In the performance of this responsibility, the presidents shall follow the enforcement procedures prescribed by the institution, the appropriate conference(s), and any other organizations officially recognized by the institution as having jurisdiction. Every effort should be made to resolve disputes between institutions by discussions between the faculty athletic representatives and/or athletic directors of the respective institutions involved in the dispute.

G. Recruiting of Prospective Student Athletes

1. Recognizing that students, members of the faculties and staffs, alumni and "booster" groups may attempt to interest eligible prospective students to enroll at some particular institution, such activity is to be condemned when it includes practices considered inimical to proper educational objectives. Specifically, such improper practices would include the following:

Policy Number: 5-209	Policy Name: Athletic Policies
Policy Revision Dates: 5/94, 9/88, 4/87, 5/86	Page 7

- a. The recruiting of prospective students solely on the basis of expected athletic prowess without due regard to character, demonstrated scholastic achievement, and other desirable qualities.
 - b. Efforts to secure admission to the institution of applicants with expected athletic prowess on standards different than those applicable to other prospective students.
 - c. Efforts to secure the enrollment of prospective student athletes in any of the institutions by the offering of any inducements that do not conform with the standards and requirements of the institutions and of these policies.
2. All funds for the recruiting of prospective student athletes shall be deposited with the member institution. The institution shall be exclusively and entirely responsible for the manner in which it expends the funds.
 3. The books of booster groups of the three universities shall be open to examination and study by an examiner designated at each institution by its president so that the receipts, expenditures, and/or any other relevant matters pertaining to these organizations may be ascertained.
 4. Each university shall adopt and adhere to a formal letter-of-intent program in the recruiting of student athletes. Such program shall be either on a conference or interconference basis conforming with the corresponding prescribed regulations and procedures. All prospective student athletes and their families shall be made aware of the terms of the letter-of-intent and of the penalties involved if the prospective student athlete fails to observe these terms.

H. Miscellaneous

1. The selection and employment of coaches are functions of the respective administrations, which will apply and adhere to standards of competence and integrity no less rigid than those applicable to other personnel of similar rank. In addition to other

Policy Number: 5-209	Policy Name: Athletic Policies
Policy Revision Dates: 5/94, 9/88, 4/87, 5/86	Page 8

duties, members of the coaching staff may be assigned to teaching duties for which they are qualified.

2. Each institution shall provide adequate safeguards for the health and physical condition of its intercollegiate athletic squads, including the employment on a part- or full-time basis of a competent physician, who will be available when needed for consultation and treatment, and who will have final authority in deciding whether or not any student might be in proper physical condition to engage in athletic practice or competition. It is recommended that each institution obtain group insurance for accident or hospital benefits for injury or illness related to participation in intercollegiate athletics.
3. In the case of disciplinary problems, no special consideration may be given students because of their athletic ability.
4. The price of admission to athletic events, the policies as to seating and concessions shall be determined by the appropriate university authorities on the basis of the best interests of the institutions and without regard to pressure from outside interests. Radio and television coverage and extra events will be negotiated by the appropriate university authority and will be undertaken by the institution only when the president or the president's delegate(s) determine it to be in the best interest of the institution. Agreements for such events shall be negotiated by the president or the delegate(s).
5. Athletic events are a part of the educational program under the control of the institutions and there is no implication of any obligation or responsibility on the part of the institutions to provide the public at large with entertainment.
6. No football game may be scheduled after the second Saturday in December except by special action of the Board of Regents.
7. The president of each university may appoint one or more committees to advise him, or such university officers as he shall so designate, on matters relating to intercollegiate athletics. Full-time students and alumni may be appointed to such committees, but

Policy Number: 5-209	Policy Name: Athletic Policies
Policy Revision Dates: 5/94, 9/88, 4/87, 5/86	Page 9

university faculty and staff members jointly should constitute at least a two-thirds majority of any such committee. The president shall advise the Board of Regents if he chooses not to appoint any such committee or if the composition of such a committee is to be different than recommended herein.

Policy Number: 5-210	Policy Name: Student Legal Assistance Program
Policy Revision Dates: 12/85	Page 1

5-210 Student Legal Assistance Program

- A. The Board authorizes each university to cooperate with the duly elected student officers in establishing and maintaining a campus position designed to advise, counsel, and assist students in areas involving legal and quasi-legal problems. The program shall be conducted in compliance with general policies set forth below and shall further be subject to the Board's usual and customary control of all university operations as set forth in the constitution and the statutes of the State of Arizona.
- B. The student legal assistant program shall be administered under the jurisdiction of the university vice president responsible for student affairs. The position shall be funded from budgeted funds designed for student activities.
 - 1. Where the position of student legal assistant will be filled by the appointment of a qualified university employee, then budgeted funds shall include an amount necessary to cover appropriate fringe benefits, FICA taxes, and other normal employee-related expenses. The appointment may provide for full- or part-time service. If part-time, and the person holding the position is not otherwise employed at the university, the person may also practice law in a private capacity.
 - 2. Where the position of student legal assistant will be filled by the procurement of appropriate professional services pursuant to ABOR Policy 3-801, et. seq. (University Procurement Code), then budgeted funds shall include an amount sufficient to meet the payment requirements of the contract awarded.
- C. The student legal assistant may be chosen in a manner agreed upon by the student governing body and the university administration consistent with Board procurement procedures where applicable, but the appointment or contract award shall be made by the university vice president responsible for student affairs.
- D. The student legal assistant shall counsel and advise students and shall, if appropriate, refer students to the county legal aid society or the county bar association legal referral service. Attempts shall be made to resolve problems through counseling, negotiation, and conciliation. Mediation

Policy Number: 5-210	Policy Name: Student Legal Assistance Program
Policy Revision Dates: 12/85	Page 2

may also be utilized if the parties and students so elect. In the event the legal assistant is not successful in resolving a problem, he or she may refer the student to the above-mentioned sources for additional legal aid. The student legal assistant shall not represent a student in any adversarial proceedings, judicial or administrative, shall not charge a fee to students, shall not represent a student charged with violation of the Arizona Criminal Code or the Board's Code of Conduct, and shall not either directly or indirectly participate as an attorney in any litigation on behalf of a student against the State of Arizona, the United States government, county or municipal governing bodies, nor the officers, agencies, appointees, employees or other representatives of such political entities, including the university and university officers and employees.

- E. Any attorney-client relationship shall be derived solely from the limited counseling, advising, and referral services provided as student legal assistant. No referral shall be made to specific attorneys or firms of attorneys except where a county legal aid society is serving as the student legal assistant.
- F. The student legal assistant shall be a member of the Arizona State Bar in good standing or a law firm or other entity whose members are qualified to practice law in Arizona. The student legal assistant shall abide by the professional ethics requirements to which all attorneys practicing in Arizona are subject. The student legal assistant shall be hired for a period not to exceed one year and the funding for the position shall be subject to change or deletion at each budgeting sequence of the university's student association.
- G. Any student legal assistant who is also practicing law in a private capacity shall not represent any student whom the student legal assistant has consulted, counseled, advised, or otherwise assisted while serving in the capacity of student legal assistant.
- H. The university administration may discontinue the program if the program adversely affects the proper functioning of the university or is determined not to be in the best interests of the university.