

Policy Number: 3-605	Policy Name: Payroll Deductions for Charitable Contributions
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3-605 Payroll Deductions for Charitable Contributions

- A. Payroll deductions may be authorized for the purpose of contributing to a university fund raising campaign, or to a club for faculty or staff, or both, if the payroll deduction program is recognized by the university president and authorized by the Board of Regents.
- B. Each university president shall approve payroll deductions for dues in any recognized association comprised of at least twenty-five per cent of the faculty, or of the staff employees of the university.
- C. Each university president shall approve payroll deductions for contributions made to a charitable organization provided that a fund drive by such organization shall be applicable to all state agencies and further provided that no individual may have more than one payroll deduction for charitable purposes to be in effect at the same time. Contributions under 3-605 A. above are not contributions for charitable purposes under this paragraph.
- D. Each university shall promulgate written procedures for implementing paragraphs A, B and C above. Said procedures shall provide for the approval of any fund raising campaign for the university or contributions to a club for faculty or staff by the president and the Board of Regents prior to implementing the payroll deduction program.